

**A HALL GENERAL MEETING OF CLAUDIA PARSONS HELD AT 14:00 ON FRIDAY 30 AUGUST IN LOUGHBOROUGH STUDENTS’ UNION**

**30 AUGUST 2019 CP–HGM01.1819**

**MINUTES**

**Meeting Chair**: Callum Parke

**Present**: Claudia Parsons Hall Membership

**Invitees**: None

1. **APOLOGIES**

**Absent with apologies**: N/A

**Absent with no apologies**: N/A

1. **TO CONFIRM MINUTES OF THE LAST HGM**

N/A

1. **ITEMS FOR DISCUSSION**
	1. **Proposal A – JG: Constitutional changes in 11.3 and 11.4**
* “To update the constitution to allow the treasurer to open a bank account with Santander bank.”
* **Previous Wording:**
* “11.3. There will be three signatories for the Hall bank accounts – the Treasurer, Hall Chair and a member of the Warden Team. The Treasurer plus one other signatory must sign every cheque (one signatory with approval of Treasurer).”
* “11.4. Weekly accounts of all expenditure must be put forward at every Committee meeting.”
* **Updated Wording:**
* “11.3. There will be three signatories for the Hall bank accounts – the Treasurer, Hall Chair and a member of the Warden Team. Any one signatory can approve any transaction, however they must make all other signatories aware of the purchase.”
* “11.4. Weekly accounts of all expenditure must be put forward at every Committee meeting, where signatories will be held accountable by the committee.”
* The membership voted in favour of the change.
* *The constitution has now been amended to Revision 1.1 and will be distributed to the hall.*
1. **ANY OTHER BUSINESS**

N/A

1. **DATE OF NEXT MEETING**

Date of the next HGM TBC.