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**A MEETING OF CLAUDIA PARSONS COMMITTEE HELD AT 18:00 ON WEDNESDAY 19 JUNE AT THE ELITE ATHLETE CENTRE**

**19 JUN 2019 CP–03.1819**

**MINUTES**

**Chair**:Callum Parke

**Present**: Maia Badenjiki (Social); Linus Kurz (Sport); Luke Isham (Sport); Elle Hopping (Sport); Joshua Gray (Media & Secretary); Alannah Joy (Action); Liam O’Hara (Action); Alex Baker (Rag); Nikki Thomson (Rag); Amy Attrill (Welfare & Diversity); K-Leigh Hargreaves (Welfare & Diversity); Tom Calcluth (FREEC) Charlotte Jones (Sport); Natalie Doyle (Social & Societies).

**Guests**:Daniel Babatunde

1. **APOLOGIES**

**Absent with apologies**: Stuart Ashton (Treasurer and Vice Chair).

**Absent with no apologies**: Shane Arun (Stash) – Late; Lou Madden (Media) – Late.

1. **TO CONFIRM MINUTES AND ACTIONS FROM THE PREVIOUS MEETING**

Minutes CP-02.1819 Approved.

Action – CP to share spreadsheet to committee

Action – ND + KH to figure out a hall corner in the union

Action – StA to do all prices so it can go on the website

Action – StA to find out about card machine for the hall

Action – CP to talk to Manuel about consent workshops

1. **ITEMS TO REPORT AND NOTE**
   1. **Chair**

* Well done for today, the opening went well
* Apologises for slacking over the last week (it was his 21st)
* Will be creating a OneDrive so people can add things into this
* ACTION – CP create a Freshers’ OneDrive
* Fresher Helpers done, 28 have been chosen – this is now closed
* Karl is going to be setting a date for all risk assessments, these need to be submitted once Karl is ready for this
* ACTION – CP send sub warden emails and contact details to committee
* Trampolines have been an issue – two students have broken bones – Cayley (ankle), Faraday (Leg)
* We must take care, they will not be taken away but may be covered after hours
* Block A move in on 1 September
* Want to be able fund events over the course of Sept from Student Services to make them feel part of the hall until Freshers on Sept 25
* We will need some Fresher helpers and committee to help out on this date
* There will be a nutritional cooking event
* ACTION – CP speak to TC about Freshtival
* ACTION – CP speak to Security about committee access during freshers etc and access to common room all year
* Hall is 30k underbudget, we could get some of that as a goodwill
  1. **Treasurer**
* Absent
  1. **Social Secretaries**
* Do not know where we’re going yet – has not been decided in Freshers
* Had been promised by now we would know, but we don’t!
* Freshers’ Ball day might be moving a week earlier
  1. **Sport Secretaries**
* Spoken with current sport secs about setup which will be needed
* Talking to Angel, Cayley sport sec affiliating with CP
* There is a lack of space for Sports equipment in the hall, but will make it work
* We need to make sure people know sport is a big thing – we will have to push to ensure people ate not up for it
  1. **Media Representatives**
* Groups – make sure you post and get people to join
* Photos at start of years at freshers
* Warden headshots done
* Video for freshers will be done at the start of freshers
* Freshers timetable – get people events etc
* Media memberships are changing for halls – 2 memberships for the hall over the entire year, needs to be purchased as we have no camera
* ACTION – JG send passwords to Lou
  1. **Stash Secretary**
* ASAP for the stash, being met with tomorrow about t-shirts etc
* We do need money however to do this
* Maybe get a compass for CP for freshers’ packs? Parsons related
* Make sure we remember the bag itself
* ACTION – CP social/media/stash group to be made
* ACTION – SA talk to Stu about stash and process
* Freshers: theme t-shirt
* Fresher helpers: theme t-shirt, with increased affiliation fee?
* Committee: polo shirt and jumper only
  1. **Action Representatives**
* With A Teams we want to push people to help as much as possible if Alannah is alone
* No news until Pippa announces dates
* TC is now Vice-Chair of Action – we now need to rally hours for affiliates
* Get Kym Gurr to affiliate to CP for Action hours? Plus good volunteer
  1. **Rag Representatives**
* Luke Isham is getting a CP tattoo for charity
* Make use of the BBQ
* LSU Rag is doing another colour dash and sober nights including outdoor cinemas, for each Hall’s sober night
* Charity socials based on receipts collection
  1. **Welfare and Diversity Representatives**
* ACTION – CP to speak to Karl about CRY
  1. **Societies Representative**
* Societies bazaar on the first Sunday, it is the same day as the sing-off but we need to try and push freshers to go
* Have been contacted by the darts and pool society with a freshers’ tournament – provisionally interested as long as we get more details
* KH – has also discussed hosting a societies’ international night as a welfare/societies crossover
* AB – also could work with an international buffet
* KH – could work after xmas?
  1. **FREEC Representative**
* Nothing to note, besides being aware of waste for events

1. **ITEMS FOR DISCUSSION**
   1. **Introductions**

* Daniel – Sub-warden, introduces himself – an England weightlifter who can lift 265kg
* Doing a PhD on animal conservation
* Lou – new media rep
* Was a world champion Irish dancer at age of 15 and retired
  1. **Corner in the Union**
* Room 1 Sofas…?

1. **ANY OTHER BUSINESS**

Dates to note

* 1st September – Athlete move in
* Sunday before Freshers – committee meeting and committee CP move in
* Tuesday before Freshers – Fresher Helper Meeting
* 25th September – Freshers Move-In for CP

1. **DATE OF NEXT MEETING**

Meeting concluded at 19:03.

The next meeting date will be established closer to the time.