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**A MEETING OF CLAUDIA PARSONS COMMITTEE HELD AT 18:00 ON TUESDAY 21 MAY AT ELITE ATHLETE CENTRE**

**21 MAY 2019 CP–02.1819**

**MINUTES**

**Chair**:Callum Parke

**Present**: Stuart Ashton (Vice Chair & Treasurer)

Maia Badenjiki (Social); Natalie Doyle (Social & Societies).

~~Linus Kurz (Sport)~~; Luke Isham (Sport); ~~Elle Hopping (Sport)~~; Charlotte Jones (Sport)

Joshua Gray (Media); Shane Arun (Media & Stash)

Alannah Joy (Action); Liam O’Hara (Action)

~~Alex Baker (Rag)~~; Nikki Thomson (Rag)

Amy Attrill (Welfare & Diversity); K-Leigh Hargreaves (Welfare & Diversity)

Tom Calcluth (FREEC)

**Guests**:Karl Brennan (Warden)

1. **APOLOGIES**

**Absent with apologies**: Alex Baker (Rag); Linus Kurz (Sport); Elle Hopping (Sport);

**Absent with no apologies**: None.

1. **TO CONFIRM MINUTES AND ACTIONS FROM THE PREVIOUS MEETING**

CP-01.1819 minutes to approve.

JG – Correct Nikki’s last name on website etc.

JG – Post Constitution & Minutes on Group and Website

JG – Make Claudia Parsons IMS Page, Add Elle

1. **ITEMS TO REPORT AND NOTE**
   1. **Chair**

3 more Sub-warden Lucy Tony Dan

32 Applications for FH

Interviewed 2 so far

4 people on the panel StA TC AJ CP

Spreadsheet to be made with application and notes on interview

Action – CP to share spreadsheet to committee

* 1. **Treasurer**

Affiliates fee to be lower than returners

Need card machines for freshers

Social packs for balls?

Action – StA to do all prices so it can go on the website

Action – StA to find out about card machine for the hall

* 1. **Social Secretaries**

Freshers timetables preferences has been submitted

Need to start listing themes for individual nights

Started to think about sponsorships with companies in towns

Brainstorming sober socials with welfare

BBQ has been well attended in other halls

Bill Mo ran a small hall day on the second day to introduce the students to the sections and the hall

* 1. **Sport Secretaries**

IMS tops have been approved

Luke is going to email out to order tops

Plan built up with Rutherford to see what other hall have in the way of kit and what the University provides

Idea of some captains from the returners moving in

Delegating some of the sports to the captains to reduce the work load

* 1. **Media Representatives**.

When stash is in need individual photo as well as group photo

Hall management team included in photos

Needs to know what each section is running for freshers so a timetable can be planned

* 1. **Stash Secretary**

Needs to speak to asap about the colour of the committee tops

Needs theme ideas for the freshers theme meeting

Claudia Parsons World Tour as a possible back up?

Names are really good to go off

ShA needs to design at least 2 theme tops

Black Polo with Pink and White Logo for Committee

Alternate freshers top for Helpers

* 1. **Action Representatives**

Liam’s birthday

Sports Club project leader to get sporty students involved in action

Liam will be fuming if does not win action hall of the year

* 1. **Rag Representatives**

Colour Dash on Sunday

Possible movie night coming up

* 1. **Welfare and Diversity Representatives**

Play with Pride Rounders

BBQ sober social

Drop in mental health talks

Puppy petting in the common room

Maps and contact info in the kitchen

International night possible after Christmas

Gathering info on places in town they can go and info helpful to international students

International get together during freshers small get together

Need to think about incorporating erasmus students

Clean up after punch parties for sober events

Consent video to go into the induction talk

Action – CP to talk to Manuel about consent workshops

* 1. **Societies Representative**
  2. **FREEC Representative**

Not much

Punch cup deposit, cup with a logo possibly in freshers pack

Where do they put their cups before going out

1. **ITEMS FOR DISCUSSION**
   1. **Lou Madden – Led by CP**

Lou is elvin media rep – positive review

Interested in going in Shane’s spot for media

Shane will continue as stash

No objections from committee

* 1. **Societies Rep – Led by ND**

If we don’t get a rep can welfare take on the societies role

Can welfare work with ND to take on some duties of societies in freshers

1. **ANY OTHER BUSINESS**
   1. **Update from Karl**

Karl left school at 15 to play football

Second baby mid-July

Karl thanks us all

Karl wants Athletes day 1st Sep to welcome the Performance Athletes to the hall

Anyone available to move athletes in

Over September to run events in nutrition and socials

Students wanted to have more of a hall identity and want to be involved because they could go out due to sport.

Karl has planned a drafted timetable until freshers to include them in the hall

Need to think about their training times

* 1. **Introduction from Charlotte Jones**

Charlotte has purple hair

* 1. **Timeline for Freshers**

Sunday 22nd September need to be back for Freshers

Monday 23rd September to do Freshers packs

Tuesday 24th September Fresher Helpers run through for move in day

Stickers on the desk to give them the option to put their names on doors

If anyone has a car, please let CP know so he can have an idea for freshers

Action – ND + KH to figure out a hall corner in the union

1. **DATE OF NEXT MEETING**

Meeting concluded at 19.30.

The next meeting date will be established closer to the time.