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**A MEETING OF CLAUDIA PARSONS COMMITTEE HELD AT 18:00 ON SUNDAY 5 MAY AT REVOLUTION BAR**

**5 MAY 2019 CP–01.1819**

**MINUTES**

**Chair**:Callum Parke

**Present**: Stuart Ashton (Treasurer)

Maia Badenjiki (Social)

Linus Kurz (Sport); Luke Isham (Sport); Elle Hopping (Sport)

Joshua Gray (Media & Secretary); Shane Arun (Media & Stash)

Alannah Joy (Action); Liam O’Hara (Action)

Alex Baker (Rag); Nikki Thomson (Rag)

Amy Attrill (Welfare & Diversity); K-Leigh Hargreaves (Welfare & Diversity)

Tom Calcluth (FREEC)

**Guests**:Michael Harry (Subwarden)

1. **APOLOGIES**

**Absent with apologies**: Charlotte Jones (Sport)

Natalie Doyle (Social & Societies).

**Absent with no apologies**: None.

1. **TO CONFIRM MINUTES AND ACTIONS FROM THE PREVIOUS MEETING**

No minutes to approve (committee inception). CP-01.1819 are first minutes from Claudia Parsons Hall Committee.

No actions to discuss.

1. **ITEMS TO REPORT AND NOTE**
   1. **Chair**

No items to note raised.

* 1. **Treasurer**
* Not sure yet what is going on with money in the hall – has been away for a bit
* Will be going to the university soon to ask for more money
* Will be a big grant for the university and the union will match it as a loan. Will be in the region of 10-20 thousand total
* £125 fresher subs, same as Bakewell
* Will be a full sub price, with an additional £90 sober sub
* Tom – don’t call them sober subs, or sober events – not seen as cool, needs to be sensitive and make sure they are advertised correctly
* Stu – use stickers like Royce for differentiation?
* Should also be a returners fee, and make sure what the cost is for is

Clear

We need to have an investment to open the account – Stu will donate a small amount

* 1. **Social Secretaries**
* Has fresher ideas
* Will be a social meeting on Tuesday so we know what we can and can’t do from then
* Callum – ‘Alternate Freshers’ should not exist – it is all one freshers, should also have day events daily during Freshers
  1. **Sport Secretaries**
* Linus – will be sports trials, we want to get something from IMS next year
* Some will have captains too, try and win not just compete
* Finalising sports will be done later
* Liam – gone to Sports Sec meeting, want to get CP involved – athletes also want to get involved in social sports which they do not play in, IMS etc
* Elle – captain thing is a good idea, have people to captain the Netball team – this is much more competitive if we do it this way
* Would also be good to have a freshers talk at the start of the year about how big IMS is – at the induction talk
  1. **Media Representatives**
* Can do in shifts on multiple days, once polos have arrived
* Events – please tell us in advance including freshers. Events need to be worked on between sections.
* Website – Going to be made soon, but stash and tickets all have to be sold through
* Social Media – Invite everyone to like the social media, and make sure all residents, members and committee are in the Freshers Group. Other groups can be made, but do this by going through Media Reps, although use of main Freshers Group is preferred
* Brand – Please use it!

JG – Make Claudia Parsons IMS Page, Add Elle

* 1. **Stash Secretary**
* Committee Polos – Black and White and Pink Crest, name and position
* Committee Hoodies / Sweatshirts – Pink with Black and Pink Crest, name, position
* Rest of ‘fun’ stash is also good, and final designs / costing will be done shortly
  1. **Action Representatives**
* Won’t have dates until later on
* All food drive submission ideas are all ready, etc
  1. **Rag Representatives**
* Alex – Nikki has gone to meeting. Confirmation from Asha there will be no freshers’ raid, will be one main event in Freshers this year
  1. **Welfare and Diversity Representatives**
* Still coming up with ideas for events. Will be a meeting for halls soon.
  1. **Societies Representative**
* No items to note raised.
  1. **FREEC Representative**
* Tom – have to be the greenest hall on campus. Create a culture where everyone is green and sustainable, right from freshers
* Some people to come into campus to talk about sustainability at Freshers talk, and possibly FREEC events in freshers
* Freshers Cups for freshers, non-disposable

1. **ITEMS FOR DISCUSSION**
   1. **Introductions**

* CP asks for an interesting fact about themselves.
  + Callum – He refs?
  + Linus – Ball boy at Wimbledon
  + Maia – Gets free Alton towers
  + Ellie – IMS Sportswoman of the year
  + Alex – Hates interesting things
  + Stuart – Taekwondo Black Belt
  + Nikki – From the Philippines
  + Shane – Can drive a car on both sides
  + Liam – Nearly died jumping out of a plane
  + Tom – Black Belt Karate
  + Luke – Only member who currently lives in CP (this turned out to be wrong)
  + Michael – Is a sub warden and likes music
  + Amy – Has a bearded dragon
  + K-Leigh – Ate her twin in the womb
  + Josh – Used to work in parliament
  + Alannah – Has the same birthday as Hitler

Action – JG Correct Nikki’s last name on website etc.

* 1. **Claudia Parsons Constitution**
* Constitution has been distributed to all committee members prior to the meeting.
* Unanimously passed at 7:45pm by the Committee
* The committee now exists constitutionally

Action – JG Post Constitution & Minutes on Group and Website

* 1. **Vice Chair Election**
* Election of the Vice Chair of Claudia Parsons. Individual will be elected until the November Election period (period 1) and will take on all duties until that date, as stated in in clause 2.6.2 of the constitution.
  + *To assist the chair with their day-to-day tasks;*
  + *To chair AGMs, HGMs and the Committee when the Chair is unavailable;*
  + *To attend section representative meetings when the incumbent is unavailable. If the Vice Chair is also unavailable, the incumbent section representative shall ensure a different Committee member attends the meeting;*
  + *In the event of a call of no confidence against the Chair, to hold the casting vote in the case of a tied decision;*
  + *In the case where the chair is unable to make an impartial decision and declares a conflict of interest, the Vice Chair will assume Chair duties for this specific matter;*
  + *To record all minutes from every Hall and Committee meeting (this includes HGM and AGM). These should be made available to all Hall members;*
  + *To ensure the Hall Constitution is annually reviewed and amended. This should be made generally available to all Hall members;*
  + *To collate Meeting agendas through the support of other committee members; and*
  + *In taking the role of Vice-Chair, the incumbent must be prepared to assume the position of Hall Chair (see clause 2.7.3.).*
* Candidates for election: Stuart Ashton and Alex Baker
* Stuart and Alex both made speeches about why they wanted to be Vice Chair
* Both were then voted on using the procedure underlined in Paragraph 5, Section 2 of the Claudia Parsons Constitution
* VOTE – VICE CHAIR ELECTION
  + Stuart – 11
  + Alex – 4
  + Quorum - 8
  + **Stuart was elected in the first round and is now the Claudia Parsons Vice Chair until the November election.**
  1. **IMS Tops**
* Bright Pink and Black was chosen as the preferred design by the committee through general consensus
* There are also ‘active campus’ sports parts of the hall.
* These facilities are owned by the university, and we do not have responsibility for these – however they can be universally used
  1. **Fresher Theme**
* Themes which were popular:
  + Claude of the Rings
    - Consensus that It is a good all round first theme, but will all freshers know it?
  + Peter Parsons
    - Alannah main proponent of this theme, suggests multiple components of the theme
    - “Return to the Village’
    - Sounds too much like Spider-man?
    - Would have to be
    - Freshers – Lost Boys
  + Peter Parsons
    - Twist on Peter Parsons
    - Spider man theme / peter pan theme? Possible confusion with names
  + Rocky Horror Parsons Show
    - Too niche?
* Collective agreement that Utterly Butterly was a terrible freshers theme – we can do better

PROVISIONAL VOTE ON THEME

* 7 – Spiderman (Peter Parsons / Claudia Parker)
* 5 – Peter Pan (Peter Parsons)
* 1 – Lord of the Rings (Claude of the Rings)
* After the vote, there was a second vote on Spider Man v Peter Pan – this was chosen by consensus
* **Peter Pan (prov. Peter Parsons) has been chosen as the Fresher Theme for Claudia Parsons**
* The details and colours and events will be decided by Committee
  1. **Fresher Helper Update**
* Went out to everyone in the hall Friday
* 8 Applications since
* Deadline is this Friday, then will be opened up to the rest of the university
* Panel will be confirmed later on for the applications
* Must abide by Reg 19

1. **ANY OTHER BUSINESS**

Callum – Athlete Welcome Event

* Warden is looking to do a welcome event- which is a month before normal freshers, will be a BBQ or something
* This will be Early September, possibly the 4th

Michael – Warden update

* There will be a warden team of 4
* Looking for the rest of the team
* Not every time you get to make a new hall- looking forward to creating a new team

Callum – Parking

* There is no parking in Claudia Parsons
* Parking for committee can be in Car Park 1 (at request)
* There are no spaces for freshers

Callum – Hub Update

* Downstairs – reception, laundry, study room – in theory for anyone in the Village
* Upstairs – common room / events space
  + The room can hold 120 people
  + All hall events here must abide by Reg 19

Dates to note

* Hall official opening – Wednesday 19 June, 12:00pm (RSVP)
* Sunday before Freshers – committee meeting and committee CP move in
* Tuesday before Freshers – Fresher Helper Meeting
* 25th September – Freshers Move-In for CP

1. **DATE OF NEXT MEETING**

Meeting concluded at 20:58.

The next meeting date will be established closer to the time.